

Application form

Parish Development Worker

Please complete this form as a Word document.

Please return to Charles Hudson by email **to arrive no later than noon on Friday 29th July 2016.**

1. Personal Details

Surname:	First Name(s):	Title:
Home address:		Home Tel No:
		Mobile:
Postcode:		
Email:		
Will you require a work permit?	YES/NO	

2. Current (or Most Recent) Employment

Employer's Name:

Nature of Business:

Tel No:

Period of Appointment: From:

To:

Brief description of current duties and responsibilities:

3. Previous Employment (most recent first)

Name and address of Employer	Post held and Main Responsibilities	From	To	Reason for Leaving

4. Qualifications (most recent first)

Name of School, College, University etc.	Full or Part-time	From	To	Qualification and Grades Obtained (if relevant)

5. Reasons for Applying

Please give details of how your experience, skills and any training you have undertaken are relevant to this position, together with any other information in support of your application.

6. Personal Development and other information

Please give details of any personal development you have undertaken and/or any interests or voluntary work which you feel are appropriate to your application

7. General Information

- Do you have a current full driving licence? YES/NO

8. Referees

Please give the names of two referees below. One must be your present employer (or most recent if you are currently unemployed). (All offers of appointment are subject to satisfactory references.)

Name: _____ Name

Position: _____ Position:

Organisation: _____ Organisation:

Address: _____ Address:

Email Address: _____ Email Address:

Telephone No: _____ Telephone No:

May we contact these referees prior to interview or appointment YES/NO?

Declaration

You need to declare any criminal convictions you have that are not regarded as spent under the Rehabilitation of Offenders Act 1974, as modified by the Legal Aid, Sentencing and Punishment Act 2012. Have you ever been convicted of a criminal offence? YES/NO

If yes, please give details:

I confirm that the above information is correct.

I consent to Broxbourne with Wormley PCC using and keeping the information I have provided on this application or elsewhere as part of the recruitment process and/or personal information supplied by third parties such as referees, relating to my application of future employment. I understand that the information provided will be used to make a decision regarding my suitability for employment and if successful the information will be used to form my personnel record and will be retained for the duration of my employment. If I am not successful, I understand that the PCC will retain the form for as long as is deemed necessary and that the PCC may use it to contact me in the event of there being any other vacancies for which I may be suitable.

Signed:..... Date:.....